

General Board Member Operations

San Antonio Chapter

As a member of the AFP San Antonio Board of Directors, you are part of a team dedicated to advancing the profession of philanthropy in our region. Each board position carries specific responsibilities, and all members are encouraged to collaborate in achieving the chapter's goals.

Core Expectations

- Be an AFP member in good standing and support the Chapter's mission and objectives
- Attend the annual board orientation and planning meeting
- Adhere to the AFP Donor Bill of Rights and the Code of Ethical Principles and Standards
- Attend regular Board of Directors meetings
- Ensure responsible financial stewardship and support chapter sustainability

Leadership & Committee Engagement

- Prepare written reports for board and executive committee meetings
- Attend executive committee meetings as needed
- Keep accurate records of activities and responsibilities for future board transitions

Chapter Participation

- Actively participate in chapter activities, especially monthly programs, the Education Conference, and National Philanthropy Awards Luncheon
- Serve as a volunteer greeter or ambassador at chapter functions
- Promote AFP membership and encourage engagement in professional development

Communications & Outreach

- Submit relevant content for newsletters or social media in a timely fashion
- Represent the chapter professionally in the community and at AFP events
- Maintain open communication with fellow board members and committee chairs

Philanthropic Commitment

- Make a personal financial gift to the Chapter and Be The Cause Campaigns
- Encourage others to support the Chapter Annual Campaign
- Uphold the chapter's commitment to Diversity, Equity, Inclusion, and Access

Professional Growth & Mentorship

- Consider pursuing the CFRE credential if not already held
- Be open to mentoring new chapter members
- Engage in recruiting and developing the next generation of chapter leadership

Governance

- Sign and adhere to the Conflict of Interest Statement
- Serve the full term as defined by chapter bylaws and participate in succession planning